



McClave School District

Excellence • Honesty • Integrity • Respect

Mission - McClave School District is dedicated to fostering the individual student's intellectual and emotional needs by developing self-esteem and self-awareness in a welcoming environment that is safe and secure. Students will develop a passion for learning, the mastery of basic skills, and the ability to solve problems in a more global nation while exploring new and challenging curricula. McClave Schools will provide opportunities for students to attain their highest potential in reaching challenging goals and accomplishing achievements in their quest for success, nature, and character.

McClave School District is highly interested in speaking with candidates who:

- Embrace the Mission of McClave School District and faithfully strive to implement it daily.
- Demonstrate Enthusiasm for our Core Values of Excellence, Honesty, Integrity, and Respect.
- Desire an Opportunity to be part of a highly professional team dedicated to serving the students of this rural community and providing

Position Available - Route and/or Activity Bus Driver

QUALIFICATIONS

The bus driver must:

1. possess a valid school bus driver's license with all of the endorsements required by the Colorado Department of Education.
2. be at least 21 years of age.
3. pass the Department of Transportation physical examination and keep a current DOT physical on file.
4. satisfactorily complete the required first aid course within 90 days of employment and keep current certification on file.
5. maintain a satisfactory driving record as established by CDE and the DOT.
6. comply with random District drug and alcohol testing.
7. complete a minimum of six hours of annual in-service training.

The Bus Driver reports to the Superintendent of Schools. The driver's overriding goal should be the safe and efficient transportation of students of the McClave School District Re-2.

RESPONSIBILITIES

Driving

The school bus driver must:

1. operate the bus in a responsible and professional manner in accordance with all laws over any assigned route while keeping with the assigned schedule.
2. greet all students in a pleasant manner with a positive attitude.
3. maintain positive student discipline in accordance with established policies and regulations.
4. utilize defensive driving techniques.
5. keep a daily mileage log and also keep up route information sheets and student manifests.

Safety

The school bus driver must:

1. perform all pre and post trip inspections as required by law and enter them in the assigned log book.
2. adhere to posted speed limits making adjustments for roads, weather and traffic conditions.
3. transport only authorized students.
4. discharge students only at authorized stops.
5. conduct emergency evacuation drills at least twice a year (once per semester)
6. maintain the bus in clean condition.
7. check and maintain fluid levels of the vehicle, including fuel, oil, and coolant.

Communications

The school bus driver must:

1. report in writing immediately, all defects in equipment, vandalism, or damages.
2. report all accidents, incidents or possible hazards to the superintendent.
3. use the cell phone to immediately notify the school in cases of break-downs or delays.
4. report all personal traffic violations to the superintendent.
5. submit all required records and reports.
6. promote and follow all Board of Education policies, procedures, and any other rules established by the school administration.
7. assist in route development.
8. dress appropriately for all work assignments and comply with expectations as stated in school district policy.

Discipline

The school bus driver must:

1. maintain proper student control on the bus at all times.
2. notify the principal or designee immediately of problems related to student discipline which interferes with the safe transportation of students.
3. enforce all school policies on drug or tobacco use on the school bus.

Position Details:

Pay Range:

Routes: \$23.00-\$35.00/per trip based on bus size

Activities: \$.30 per mile or the minimum, whichever is greater
\$35.00 minimum for over 15 passenger vehicle, requiring CLD
Minimum wage per hour for down time for drivers with no other duties
\$10 per meal after 4 hours for drivers with no other duties

Commitment: This is an at will position.

**If interested, please send an application to: employment@mcclaveschool.org
Application may be found under the employment tab of the school website.
Applications may also be picked up at the School Office - 308 Lincoln Ave.
McClave, Co.**

McClave School District is an equal opportunity employer and does not discriminate on the basis of any status protected by law or regulation.