**VEHICLE FOR SALE**

**INVITATION FOR SEALED BID # 25-1 AND BID FORM**

**McClave School District RE-2**

**308 Lincoln Avenue**

**McClave, Colorado 81057**

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| **BEGINNING DATE** | **INQUIRY DEADLINE****(Date & Hour)** | **BID DEADLINE****(Date & Hour)** | **SEAL BID OPENING****(Date & Hour)** |
| **May 20, 2025** | **May 27, 2025 4:00 PM** | **June 9, 2025 4:00 PM** | **June 9, 2025 6:00 PM** |

**BID FORM DUE DATE/DELIVERY REQUIREMENTS**

**Deliver one (1) copy of this signed Bid Form in a separate sealed envelope by mail or personal delivery to:**

McClave School District RE-2

Brianne Howe, Superintendent

**308 Lincoln Avenue**

**McClave, Colorado 81057**

**brianne.howe@mcclaveschool.org**

719-688-2969

TO BE CONSIDERED, PROPOSALS MUST BE RECEIVED AT THE ADDRESSES ABOVE

**NO LATER THAN MONDAY, JUNE 9, 2025.**

**LATE PROPOSALS WILL NOT BE ACCEPTED.**

ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO:

Brianne Howe, Superintendent, brianne.howe@mcclaveschool.org

**VEHICLE DESCRIPTION:**

2020 Ford F250 Super Duty Crew Cab XLT

4 WD

6.2 L

V8

Mileage: 26,327

**VEHICLE IDENTIFICATION NUMBER:**

1FT7W2B69LEC23624

**SPECIAL INSTRUCTIONS:**

1. Sealed Bids: Bids must be submitted on this form in a sealed envelope.
2. Signature: Bids MUST be signed below.
3. Delivery Requirements: Bids must be delivered or mailed to the address above. Bids submitted by e-mail will not be accepted.
4. No Late Bids: Bids received by mail or in person after the Bid deadline will not be considered.
5. Vehicle Condition: Vehicle is being sold “AS-IS,” “WHERE IS,” WITH ALL FAULTS.”
6. Minimum Bid: Minimum Bid is set at $39,800 USD.
7. Deposit: A cashier’s check negotiated in U.S. Dollars in the amount that is five percent (5%) of the Bid amount must be submitted with the sealed Bid or the Bid will not be considered. Deposit checks should be payable to: McClave School District RE-2. Checks will be held by the District until June 10, 2025, when the District will begin contacting unsuccessful bidders to come and retrieve checks. Unsuccessful bidders should plan to retrieve their deposits checks from the Superintendent’s office. Deposits submitted by the successful bidder will be deposited with the District and applied to the purchase price.
8. Closing Date: The successful bidder will have ten (10) days from the date of the Board’s Notice of Award to complete the purchase. On or before the date that is ten (10) days after the Board of Education’s Notice of Award, the successful bidder shall coordinate a mutually agreeable date with the Superintendent when the successful bidder will deliver to the Superintendent a check in certified funds for the bid amount less the deposit, and the Superintendent will issue to the successful bidder a Bill of Sale and will hand over the Vehicle, the Vehicle’s keys and any documents. Failure to close on the purchase within ten (10) days of the Board’s Notice of Award will forfeit the Bid and the District may proceed to offer the Vehicle to another bidder. Financing preapproval is recommended given the 10-day closing timeline.
9. Bidder Pays All Costs and Expenses: Bidder shall pay all closing costs, if any, transfer taxes, recording fees and other costs, fees or expenses associated with the purchase of the Vehicle.

1. Inquiries:
	1. Bidders may make written inquiries concerning the Vehicle and to obtain clarification of requirements by emailing Brianne Howe at: brianne.howe@mcclaveschool.org.
	2. Bidders should not contact any other team members or individuals associated with the McClave School District RE-2 regarding this Bid.
	3. **Inquiries made in person or by telephone will not be accepted or answered.**  As email delivery issues can occur from time to time, McClave School District RE-2 strongly recommends that bidders submitting inquiries electronically send a separate email to request McClave School District RE-2 confirmation of receipt of the electronic inquiry.
	4. No inquiries will be accepted after the inquiry deadline as indicated in the schedule listed above.
	5. All bidder inquiries will be responded to at the same time after the inquiry deadline. Responses to inquiries will be made by email to all bidders who have made inquiries prior to the inquiry deadline. Bidders should not rely on any other statements, either written or oral, that alter any instruction or other term or condition of the Bid posting during the open solicitation period other than those of the McClave School District RE-2 representative listed above or as otherwise provided in this Bid posting.
2. Inspections: Inspections of the Vehicle may be scheduled prior to the Bid deadline listed above by contacting Brianne Howe at: brianne.howe@mcclaveschool.org or by phone at (719) 688-2969.
3. Reservation of Rights: McClave School District RE-2 reserves the right to:
	1. Select or reject any and all Bids received;
	2. Request clarification(s) of the bidder’s Bid;
	3. Re-solicit, waive all informalities not involving price, and negotiate contract terms with an apparent successful bidder; or
	4. Select the bidder it deems to the be the most qualified to fulfill the needs of the District. The highest bid will not necessarily be the most qualified, since a number of factors other than price are important in the determination of the most acceptable bid.
4. No Responsibility for Costs Incurred: McClave School District RE-2 is not responsible for the Bidder’s cost incurred in preparation of this bid form. Bid forms will not be returned and will become the property of the District once submitted, which could be publicly shared. By submitting a proposal all Bidders agree to the terms and conditions of this Invitation and Bid Form.
5. No Variance: By attaching its signature to its Bid, the bidder acknowledges acceptance of and agrees to comply with all the terms, conditions, requirements and instructions of this Bid request as stated or implied herein and with the attached Bill of Sale. Should the District omit anything from this document, which is necessary to a clear understanding of the of the sale of Vehicle, or should it appear that various instructions are in conflict, the bidder shall inquire and secure written instructions from the District representative by the inquiry deadline set forth in the schedule for this Bid posting.
6. Modification and Withdrawal of Bids: Bids may be modified or withdrawn prior to the Bid deadline set forth in the above schedule. A submitted Bid shall constitute a binding offer. If a Bid offers suggested modifications, the decision to reject, accept or further negotiate requested changes will be at the District’s sole discretion.

**CERTIFICATION: IN ACCORDANCE WITH THIS INVITATION FOR SEALED BID, THE UNDERSIGNED OFFERS THE BID BELOW IN GOOD FAITH. WHILE THE VEHICLE HAS BEEN MAINTAINED PER DISTRICT PROCEDURES DURING THE YEARS OF OWNERSHIP, NO WARRANTY IS OFFERED FOR THE VEHICLE, AND THE VEHICLE BIDDER ACCEPTS THE CONDITION “AS IS,”WHERE IS,” “WITH ALL FAULTS.”**

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| FULL LEGAL NAME (PRINT)(Legal name as it will appear on the title) |  MINIMUM BID is $39,800 |  |
| BUSINESS NAME/DBA NAME(If different than the Full Legal Name) | SEALED BID AMOUNT |
| ADDRESS | SIGNATURE (IN INK) |
|   |  |  |
| E-MAIL ADDRESS | TELEPHONE NUMBER |  Date |  |

4909-2679-7637, v. 1